

**MINUTES OF A REGULAR MEETING OF THE BICYCLE PEDESTRIAN ADVISORY
COMMITTEE OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
SEPTEMBER 21, 2011, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE,
LOS ALTOS, CALIFORNIA**

ROLL CALL & PLEDGE

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Bill Crook, Karl Danz (Vice-Chair), Jim Fenton, Chris Hlavka, Bill Sheppard, and Kathy Small, City Staff Liaison

Members of the public: Brooke Ray Smith, Gary Hedden and Mike McTighe.

PUBLIC COMMENTS

Gary Hedden briefed BPAC members on the upcoming “Moving Planet” event scheduled for Saturday, September 24, during which local residents will ride or walk and learn about several sustainability-oriented projects in Los Altos.

CONSENT CALENDAR

On a motion by Committee Member Bill Crook, seconded by Committee Member Jim Fenton, and passed unanimously, the following items were approved:

1. Committee Minutes
Approval of minutes – regular meeting of August 20, 2011, contingent upon several minor corrections being made prior to publication – Passed 7-0.

DISCUSSION ITEMS

2. Elect a VTA Representative
 - Wes Brinsfield is nominated to be BPAC representative to VTA, Motion by Committee Member Bill Crook, second by Committee Chair Suzanne Ambiel and passed 6-0 (Wes Brinsfield abstaining).
3. Parklet Concept Presentation
 - Brooke Ray Smith (with Passerelle Investment Company) gave a presentation on the concept of “Parklets”, including history, community benefits, several examples from other cities, and several specific concepts related to creating Parklets in Los Altos.
 - Several Committee members indicate general support for the idea, and suggested next steps, including obtaining feedback from the Parks, Arts & Recreation Commission, the Planning Commission, the Youth Commission, and the City Manager.
4. Prioritize the Priority Projects Proposed in the bicycle Transportation Plan (BTP)
 - Committee members indicated a desire to get the BTP approval process moving forward through the Traffic Commission and on to the City Council, without incurring any further

delay due to time spent prioritizing the projects listed in Table 5-1. Staff Liaison Kathy Small indicated that approval of the BTP was not dependent on completing the prioritization effort.

- Chair Suzanne Ambiel stated that we should decouple the prioritization project from BTP approval, and that the approval process should move forward.
 - For next meeting this agenda item will be restated as “An Integrated Rubric for Ranking Projects.” Motion by Chair Suzanne Ambiel, second by Wes Brinsfield and passed 7-0.
5. Sub-Committee Update (League of American Bicyclists Feedback)
 - Continued to the next regular BPAC meeting. Motion by Bill Crook, second by Jim Fenton and passed 7-0.
 6. Traffic Commission update
 - Bill Crook provided an update regarding recent Traffic Commission activity
 7. Valley Transportation Authority, Bicycle and Pedestrian Advisory Committee update
 - No update as no representative had yet been elected to attend (replacing Carl Hagenmaier).
 8. Capital Improvement Projects update
 - Staff Liaison Kathy Small provided an update regarding CIPs in progress

COMMITTEE REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

Suzanne Ambiel called for the next meeting to be held Wednesday, October 19, 2011 at 7:00 p.m.

Next Agenda:

1. An Integrated Rubric for Ranking Projects
2. Mission Statement for the BPAC website.
3. Continue items 5, 6, 7 and 8.

Future Agenda:

1. Bikeways in the City of Los Altos (discuss the standards for the various types of bikeways)

ADJOURNMENT

Chair Ambiel adjourned the meeting at 9:16 p.m.